TIP SHEET 4



Set your people up for self-development success

How easy is it for your people to access the resources they need to identify and work on self-development opportunities? Check out Accela's top tips for proven success:

Tip #1

Make skill gaps easily identifiable

- Have employees self-assess proficiency against key job skill areas
- Link job skills to current and potential future job roles

Tip #3

Embed in coaching process

- Employee to bring desired selfdevelopment areas to coaching sessions
- Coach to work with employee to continually self-develop

Tip #5

Build in to annual review

• Encourage self-development conversation and measured outcomes as part of review discussion

Tip #2

Link to core role competencies

- Match competencies to identified skill development opportunities
- Have employees build their own career pathways this way

Tip #4

Link to KPI's

- Create relevance to on-the-job performance
- Use to assess suitability for advancement

Tip #6

Ensure easy accessibility

- Set up structured and accessible selfdevelopment tools for all employees
- Make available on line
- Manage and track progress

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Want to know how Accela can assist?

Contact us at **info@accela.com.au** or call **+61 2 9368 7969** for a complimentary review of your self-development resources.